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| Record of Assessment  ***CHCEDS059 - Contribute to the health, safety and wellbeing of students*** | | | | | | | | |
| **Name of candidate** |  | | | | | | | |
| **Name of assessor** |  | | | | | | | |
| Use the checklist below as a basis for judging whether the candidate’s document and supporting evidence meets the required competency standard. | | | | | | | | |
|  | | | | | | **Yes No** | | |
| 1. **Maintain a safe environment.** | | | | | |  | | |
| 1.1. Provide guidance and support to students on the safe use and care of equipment and resources.  1.2. Maintain classroom displays according to work safety regulations and organisational policies and procedures.  1.3. Support student protection programs as appropriate.  1.4. Identify situations that pose a threat to personal safety of self or others and follow organisational procedures to respond.  1.5. Recognise hazards in the workplace and report to appropriate personnel according to organisational policies and procedures.  1.6. Follow organisational policies and procedures for dealing with hazards within the scope of own job role. | | | | | |  | | |
|  | | |
| 1. **Maintain a hygienic and healthy environment.** | | | | | |  | | |
| 2.1. Assist in maintaining the classroom in a clean and tidy condition.  2.2. Identify situations where students require assistance with personal care or hygiene and respond according to organisational polcies and procedures.  2.3. Attend to soiled student clothing and areas according to organisational policies and procedures. | | | | | |  | | |
| 1. **Supervise students in conjunction with teacher.** | | | | | |  | | |
| 3.1. Supervise students according to teacher direction and organisational policies and procedures.  3.2. Supervise students outside the classroom according to teacher direction and school policy and procedures. | | | | | |  | | |
| 1. **Deal with emergency situations.** | | | | | |  | | |
| 4.1. Contribute to planning for emergency and potential emergency situations within the school.  4.2. Recognise emergency and potential emergency situations promptly and take required actions within the scope of own job role.  4.3. Follow organisational emergency procedures when emergencies occur.  4.4. Seek assistance promptly from colleagues and/or other authorities where appropriate.  4.5. Report details of emergency situations according to organisational policies and procedures and accurately complete accident and incident report forms. | | | | | |  | | |
| 1. **Support the health and wellbeing of students.** | | | | | |  | | |
| 5.1. Assist students in need of minor first aid according to organisational policies and procedures.  5.2. Provide assistance with the general care and wellbeing of students and attend to students with minor illnesses according to organisational policies and procedures.  5.3. Identify health issues in the student community and their impact on student learning and follow organisational reporting procedures.  5.4. Assist in the provision of health promotion programs.  5.5. Follow required procedures to maintain confidentiality of student health information.  5.6. Use professional language when liaising with health professionals and families under the guidance of the teacher. | | | | | |  | | |
| **How candidate meets unit of competency requirements.** | | | | | | | | |
|  | | | | | | **Yes** | | **No** |
| * Critical knowledge evidence requirements met | | | | | |  | | |
| * Critical performance skills demonstrated | | | | | |  | | |
| * Underpinning knowledge and understanding demonstrated | | | | | |  | | |
| * Key competencies / Employability skills demonstrated at appropriate level | | | | | |  | | |
| * Sufficiency of evidence | | | | | |  | | |
| **Evidence provided for this unit of competency is…** | | | | **Valid** | **Authentic** | **Current** | | |
|  |  |  | | |
| **Candidate is:** | | | | | | | | |
| **Competent** | |  | **Not competent currently** | | | |  | |
| **Withdrawn after participation** | |  | **Withdrawn without participation** | | | |  | |
| **Not seeking assessment** | |  |  | | | |  | |
| **Signed by the assessor:**       **Date:** | | | | | | | | |
| **Feedback to candidate** | | | | | | | | |

Request for Qualification Issue

**As the assessor this course working with this learner, my records indicate the following Statements of Attainment/Qualification should be issued as detailed below:**

|  |  |
| --- | --- |
| ***Student’s Name:*** |  |
| ***Organisation:*** |  |

**Qualification/Statements of Attainment Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Statement/s of Attainment**  *Units of Competency to be issued* | | *Tick if SOA required* | **Full Qualification**  ***CHC30221 Certificate III in School Based Education Support*** | | *Tick if Qualification required* |
|  | CHCDIV001 Work with diverse people\* | |  | CHCDIV001 Work with diverse people\* | |
|  | CHCEDS033 Meet legal and ethical obligations in an education support environment\* | |  | CHCEDS033 Meet legal and ethical obligations in an education support environment\* | |
|  | CHCEDS034 Contribute to the planning and implementation of educational programs\* | |  | CHCEDS034 Contribute to the planning and implementation of educational programs\* | |
|  | CHCEDS035 Contribute to student education in all developmental domains\* | |  | CHCEDS035 Contribute to student education in all developmental domains\* | |
|  | CHCEDS036 Support the development of literacy and oral language skills\* | |  | CHCEDS036 Support the development of literacy and oral language skills\* | |
|  | CHCEDS037 Support the development of numeracy skills\* | |  | CHCEDS037 Support the development of numeracy skills\* | |
|  | CHCEDS057 Support students with additional needs in the classroom\* | |  | CHCEDS057 Support students with additional needs in the classroom\* | |
|  | CHCEDS059 Contribute to the health, safety and wellbeing of students\* | |  | CHCEDS059 Contribute to the health, safety and wellbeing of students\* | |
|  | CHCEDS060 Work effectively with students and colleagues\* | |  | CHCEDS060 Work effectively with students and colleagues\* | |
|  | CHCEDS061 Support responsible student behaviour\* | |  | CHCEDS061 Support responsible student behaviour\* | |
|  | **Electives** | |  | **Electives** | |
|  | BSBTEC202 Use digital technologies to communicate in a work environment e | |  | BSBTEC202 Use digital technologies to communicate in a work environment e | |
|  | CHCEDS040 Search and access online information e | |  | CHCEDS040 Search and access online information e | |
|  | CHCPRT001 Identify and respond to children and young people at risk e | |  | CHCPRT001 Identify and respond to children and young people at risk e | |
|  | HLTAID012 Provide First Aid in an education and care setting e | |  | HLTAID012 Provide First Aid in an education and care setting e | |
|  | CHCECE054 Encourage understanding of Aboriginal and/or Torres Strait Islander peoples’ cultures e | |  | CHCECE054 Encourage understanding of Aboriginal and/or Torres Strait Islander peoples’ cultures e | |
|  | HLTWHS001 Participate in work health and safety e | |  | HLTWHS001 Participate in work health and safety e | |
|  | CHCEDS041 Set up and sustain learning areas e | |  | CHCEDS041 Set up and sustain learning areas e | |

(15 units of competency required – 10 core units\* and 5 elective unitse)

**Assessor’s Review**

|  |  |  |
| --- | --- | --- |
| ***As the assessor I have…*** | ***Yes*** | ***No*** |
| Checked that all units of competency listed have been judged *Competent*. |  |  |
| Checked other Training Package requirements have been addressed (e.g. foundation skills, essential elements, etc.) |  |  |
| Confirmed Literacy and Numeracy requirements as per qualification have been achieved. |  |  |
| ***Comments:*** | | |

|  |  |  |  |
| --- | --- | --- | --- |
| ***Assessor’s Name:*** |  | | |
| ***Assessor’s Email:*** |  | ***Assessor’s Telephone:*** |  |
| ***Authorised by School/Institution Representative:*** |  | | |
| ***Date:*** |  | | |
| ***Processed at RTO by:*** |  | | |
| ***Date:*** |  | | |

***Note:*** *The issuing of the qualification incurs a fee. This may change so contact TEIA for the most current arrangement. An invoice will accompany the printed documents and be returned by post to either the candidate or the funding organisation.*