**Task 8 - Your task**

This task requires you to address the needs of a client seeking assistance in their efforts to protect their computing devices from spam and destructive software.

You also need to demonstrate the following:

* Update the antivirus software and if in use, spam filtering software. You are also required to check and adjust the settings of a computer to ensure these are set to provide maximum security and protection to the computer. The areas to be covered are included in this short course.
* Detect and remove at least one piece of spam from a computing device; and,
* Detect and remove malware (which could be a virus) from a different computing device.

A client, Field’s Accountancy, has several issues it needs addressed by our company. These are included as an attachment in their email.

**Some hints for you…**

To successfully complete this task, you will need to:

* Determine task requirements.
* Complete the short course found in the Learning Resources.
* Become familiar with the settings within Windows that set its virus and other protective applications to protect the computer from malware and hacking.
* Be able to identify spam messages within your email, deal with these and establish rules and filters within your email application.
* Be able to identify malware on a computer through observation and scanning with an antivirus application. Remove or disable the malware using the antivirus application.
* Explain the process when a security threat to a computer’s operation and safe storage of data is identified.

**What you must do:**

Refer to the Task Planning Sheet to assist you in completing this task.