**Task 8 - Your task**

This task requires you to undertake some independent learning to gain the knowledge and skills to construct simple web pages. Your IT Supervisor has noted you need growth in this area so has provided you time, off other duties, to undertake this independent learning and prepare a small web site.

When you have finished the website, he also wants you to undertake a IT Support Test on websites. The organisation uses these tests to gauge the success of their professional learning and development support they offer their staff.

The web project plan, the website and your responses to the IT Support Test need to be provided to your supervisor.

**Some hints for you…**

To successfully complete this task, you will need to:

* Identify the task requirements.
* Select preferred integrated development environment (IDE).
* Set preferences for IDE, including File Transfer Protocol client.
* Organise required files.
* Create, maintain and save files in required location or directory.
* Access and use a range of features in IDE.
* Confirm use of IDE with required personnel.
* Maintain directory structure for site.
* Upload files to required folder using file transfer protocol (FTP).
* Add content and simple navigation to web pages.
* Insert and format text content according to client requirements.
* Insert images, data tables and simple forms.
* Access markup language and make basic modifications to code.
* Create sitemap and plan navigation.
* Seek feedback on work performed from required personnel and amend accordingly.
* Create links between pages using text and images.
* Test and finalise web pages.
* Test elements of website content across multiple browsers and browser versions.
* Confirm web page meets client and web content accessibility guidelines.
* Evaluate test results and confirm website meets client requirements.

**What you must do:**

Refer to the Task Planning Sheet to assist you in completing this task.